

MEMORANDUM OF UNDERSTANDING

The Illuminating Engineering Institute of Japan (IEIJ) and the Illuminating Engineering Society of Australia and New Zealand (IESANZ) are Organizations that are interested in the science and art of light and lighting in the areas of the world where we are active.

By signing this document, we declare our intention, in the spirit of friendship, to co-operate to share the benefits of each other's efforts where possible. Matters not covered in the following clauses shall be subject to discussion and coordination between the two organizations.

Both the Japanese version and the English version of this Document shall have the same effect and force.

Both organizations concur that this document is created to formalize our desire to facilitate academic exchanges and cooperation between the two organizations. This document, in formalizing an intention and desire, is not legally binding on the parties.

The following are the specific terms of this document.

I. MEMBER ACTIVITIES.

a. Attendance at Meetings.

Members of one organization are welcome to attend and participate in conferences and general meetings of the other organization on the same basis as members of the other organization. This privilege shall include "open study" meetings and "technical committee" meetings that are open to general membership attendance. In the event that voting occurs these meetings, members of the guest society do not have voting rights.

b. Publication.

All publications of one organization can, upon request be made available to members of the other organization. The details of the membership of one organization and the subscription of members of the other organization to information funded by membership fees and distributed to members shall be discussed separately.

c. Membership.

Membership in one Organization does not confer voting rights in the other Organizations activities.

Benefits that have been negotiated between one organization and parties outside of this agreement are not transferrable to the other organization.

d. Student Participation.

Student members of either organization may be invited to participate in student conferences of the other Society by attendance and presentations. Presentations made by student members of the guest organization shall be judged by the same criteria as those of the host organization and may, at the discretion of the host be eligible for host organization prizes, if any. Arrangements for meeting the expenses of guest student members shall be the responsibility of the guest organization.

Each organization may sponsor a student member to make one presentation per annum at a student competition (or its equivalent) of the other organization. The presentation by the guest student member may, at the discretion of the host be eligible for host organization prizes. Arrangements for meeting the expenses of the sponsored student shall be the

responsibility of the guest organization. Acceptance of the paper or student presenter at the conference is at the discretion of the conference organizing committee.

e. Identification.

Members of either organization availing themselves of the privileges under this Agreement shall furnish to the other organization appropriate identification of their membership in their organization. This applies particularly to attendance at meetings and the purchase of publications.

II. ORGANIZATIONAL ACTIVITIES.

a. Observers.

The governing body of each organization shall name a member who may be invited as an observer to those meetings of the other organizations governing body at which matters of mutual interest to both organizations are to be discussed.

b. Communications.

Each organization may provide to the other organization announcements of conference programs, future meeting dates and locations, and news of mutual interest which may be published in appropriate publications of the other organization such as journals, newsletters, emails and conference programs.

Each organization may republish in its general publications and articles appearing in the publications of the other organization, with appropriate notice (a minimum of 7 days notice) and permission, provided appropriate credit for the source appears with the articles and further provided that the rights of authors are protected, where appropriate. The details of appropriate notice and permission for reproduction of each other's general publications and articles shall be discussed separately and agreed prior to any publication or reproduction occurring.

The reproduction of research or technical papers and/or other articles, of which the authors have retained publication control, shall be subject to prior approval in writing by the authors.

c. Technical Publications Depositories.

Each organization may designate one or more libraries in the country of the other organization as a depository for its technical periodical-publications on a reciprocal complimentary basis. Selection of such depositories shall be made with the recommendation and advice of the other organization and shall take into consideration the existence of organizations which participate already on a fee or exchange basis. However, it is desirable to consider the actual situation of the collections of each country.

d. Technical Activities.

Each organization may encourage planning and running of international events in collaboration with the related counterparts of the other organization in order to stimulate mutual exchange of technical information.

Such involvement may be undertaken in any of three forms, other forms of participation should not be limited by this document: Co-sponsorship, Participation, and Cooperation. When undertaking any such joint events, it is desirable that, at the initial stage of any such program, a document setting forth the written understanding of the effort shall be exchanged between the organizations to define clearly their mutual roles and responsibilities. The various levels of involvement are defined as:

- Co-sponsorship: Both organizations may have an equal part in planning an event and in the technical content. One organization may be designated as the Administrative Organization. The written understanding shall include provisions for handling the budget and any income from the event.

- Participation: Each organization (guest) may participate in events planned and held by the other organization (host). Participation of the guest organization may be limited generally to the presentation of papers and attendance.

- Cooperation: One organization shall be the sponsor. The involvement of the other organization may be primarily that of lending its name to the event.

III. REVIEW, AMENDMENT, AND TERMINATION.

A meeting using electronic communications, such as on-line meetings and/or e-mail exchanges, shall be held with a target of 6 monthly intervals to review ongoing co-operation between the organizations.

This Document shall be reviewed by both organizations' every four years so that the current needs of the membership of both organizations may be served.

Amendments of this Document may be made at any time, subject to application in writing by one organization and approval by the governing bodies of both organizations.

This Agreement may be terminated by either organization by giving one month written notice to the other.

Signing date: 28 of 04 2025

For the ILLUMINATING ENGINEERING SOCIETY OF AUSTRALIA AND NEW ZEALAND

Andrew Ferreira (Apr 28, 2025 10:26 GMT+10)

President: Andrew Ferreira

For the ILLUMINATING ENGINEERING INSTITUTE OF JAPAN

President: Masao Furusho, Dr. & Capt.